

JOB DESCRIPTION

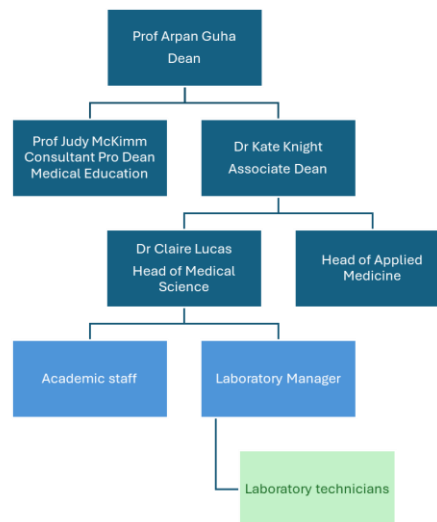
1. **JOB TITLE:** Lecturer in Clinical Biochemistry or Clinical Genetics

2. **HRMS REFERENCE NUMBER:** 3415-26

3. **ROLE CODE:** FINLECTSR3

4. **DEPARTMENT:** Chester Medical School – Medical Science

5. **ORGANISATION CHART:**



6. JOB PURPOSE:

The post will be based in Chester Medical School. We are keen for applicants to have backgrounds in the areas of Clinical Biochemistry and Clinical Genetics, and have experience of working in an NHS laboratory. Key responsibilities of the role will include;

- To provide a supportive learning environment for students to develop graduate level and subject specific skills.
- To participate in the development, coordination, and delivery of programmes within the division of Medical Science Division within Chester Medical School.
- To develop and implement teaching and learning initiatives.
- To develop independent and collaborative research activities.
- To develop and deliver CPD activities.

7. BACKGROUND INFORMATION:

Chester Medical School is an exciting initiative at the University of Chester. Chester Medical School operates across Cheshire, with primary centres in Chester. It delivers well-established BSc programmes in Biomedical Science, Medical Science, Biochemistry, Pharmacology, as well as a suite of postgraduate taught programmes, including MScs in Biomedical Science, Haematology, Diabetes, Orthopaedics, Respiratory Medicine, Medical Genetics, and Oncology. We also deliver a highly successful 2-

year MSc clinical programme for Physician Associates, and MB ChB Graduate Entry Medicine programme

7.1 Education

- Develop and deliver both medically and biomedically focused Undergraduate and Postgraduate Educational programmes.
- Develop and deliver Continuous Professional Development programmes suitable for medical and other health and social care professions.
- Developing strategic partnerships that establish the opportunities, structures and processes to allow the creation and sustained success of a new Medical School.

7.2 Research

- Lead and participate in research activities in line with the divisions research strategy.
- Provision of high-quality research degree supervision.
- Develop and collaborate on research programmes with our NHS partners.
- Hospital and other Hospital Trusts, Community Health Providers and General Practice that have relevance at local, regional, national and international levels.

7.3 Innovation

- Establishing publishing ventures in cellular science and related fields.

The successful candidate will join a growing team in this exciting area and will be expected to contribute positively to the development of the various educational activities of the Medical School.

8. WORK PERFORMED AND/OR KEY RESULT AREAS:

8.1 Communicating Effectively

- To facilitate students' learning through lectures, tutorials and seminars at undergraduate, levels, contributing to post graduate and masters levels as required.
- To produce high quality teaching and learning material to support and develop student learning at undergraduate level and at postgraduate level, as required.
- To write and publish research papers on occasion.
- To contribute to the writing of course validation documents as required.

8.2 Leadership and Working Collaboratively

- To act as module leader and programme lead as required.
- To collaborate with academic colleagues on course development and curriculum changes.

8.3 Liaison and Networking

- To build internal contacts & participate in internal networks for the exchange of information & to form relationships for future collaboration.
- To be an active member of relevant departmental committees

8.4 Delivering a High Quality Standard of Service

- To enhance the quality of taught and research programmes at under-graduate and/or postgraduate levels.
- To seek ways of improving performance by reflecting on teaching design and delivery by obtaining and analysing peer observation feedback, student feedback, and external examiner feedback to maintain high quality learning and teaching.

8.5 Effective Decision Making

- In the context of the role-holder's teaching duties, to make independent decisions on the content of individual learning activities and marking for student assessment purposes, and to provide advice to colleagues on such matters.
- To sit on student selection panels as required.
- To make collaborative decisions with programme teams on the content of taught and research programmes at undergraduate and/or postgraduate levels.
- To provide advice on issues to other members of the department to influence operational decisions within the immediate work area.

8.6 Planning and Organising Self and Others

- To act as module leader as required.
- To contribute to programme organisation.
- To plan and manage own teaching and tutorials as agreed with mentor.

8.7 Innovation and Improvement (Effective Problem Solving)

- To deal with problems e.g. students' academic progress and personal issues (e.g. responding to needs of students with learning difficulties through referral to the appropriate support departments within the University).

8.8 Analysis and Research

- To research teaching materials and to identify and utilise current best practice in the relevant subject area.
- To conduct subject specific research and scholarship as appropriate.

8.9 Sensory and Physical Demands

- Standard office environment and equipment reflecting the needs of classroom, laboratory, studio, field and placement activities as appropriate.

8.10 Work Environment

- To be responsible for the health and safety of students in their immediate working environment, reporting any health and safety concerns to the Head of Department.

8.11 Pastoral Care and Welfare

- To deal with sensitive issues concerning students and provide support.
- To act as a Personal Academic Tutor (PAT).

8.12 Team Development

- To undertake peer mentoring and review of colleagues as required.

8.13 Teaching and Learning Support

- To design inductions to modules and programmes for students, adapting delivery to suit learners' needs.
- To design and deliver one off lectures or workshops as required, providing feedback on performance.
- To develop and design course content and materials, ensuring compliance with the quality standards and regulations of the University and department.
- Develop and research own teaching materials, methods and approaches with guidance and ensure that content, methods of delivery and learning materials meet defined learning objectives.
- To conduct seminars and tutorials, introducing new methods of delivery where required.
- To assess students' overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- To challenge thinking, foster debate and develop the ability of students to engage in critical discourse and rational thinking.
- To supervise the work of students, provide advice on study skills and help them with learning problems.

8.14 Knowledge and Experience

Qualifications

- Will be required to hold or achieve a master's level or equivalent professional qualification and membership of a relevant professional body (e.g.HEA, HCPC) within a specified period from the date of appointment.
- Will be required to obtain a doctoral level qualification or equivalent professional qualification/recognition.

Experience

- Must have suitable expertise to deliver lectures in a field of Clinical Biochemistry or Clinical Genetics
- Previous teaching experience in higher education.
- Proven and sustained track record of contribution to the development of policy and practice in teaching and learning support.
- Knowledge and understanding of the HTA (Human Tissue Authority).
- Knowledge and experience working within the NHS.

Skills/Attributes

- An ability to keep abreast of, and lead developments in, teaching specific to the subject area.
- An ability to support students both academically and pastorally.
- Organisational and administrative skills.
- IT skills.
- An ability work as part of a team.

8.15 General

- To undertake any other duties commensurate with your grade, and/or hours of work, as may reasonably be required of you.

- To take responsibility for upholding and complying with the University's Equality and Diversity policies and for behaving in ways that are consistent with fair and equal treatment for all.
- To comply with all University Health and Safety policies.

PERSON SPECIFICATION

Job Title: Lecturer

Department: CMS

Criteria

**Essential /
Desirable**

**Method of
identification**

Qualifications:

Good first degree in relevant subject related to Biomedical Science.

Essential

Application Form/
Interview

Masters level qualification.

Essential

Application Form/
Interview

PGCert in Higher Education or Fellowship of the HEA, or willingness to achieve.

Essential

Application Form/
Interview

Membership of a relevant professional body (e.g.HEA HCPC)

Desirable

Application Form/
Interview

PhD or willingness to achieve this within an agreed timescale.

Desirable

Application Form/
Interview

Proven Experience:

Must have suitable expertise to deliver lectures in Clinical Biochemistry or Clinical Genetics and related subjects.

Essential

Application Form/
Interview

Previous teaching experience in higher education.

Essential

Application Form/
Interview

Proven and sustained track record of contribution to the development of policy and practice in teaching and learning support.

Essential

Application Form/
Interview

Demonstration of an advanced level of subject knowledge and of being an externally regarded teacher or scholar.

Essential

Interview

An ability to keep abreast of, and lead developments in teaching and scholarship specific to the subject area, demonstrated through e.g. attendance at conferences, external contacts and, where appropriate, publication of research.

Essential

Interview

Experience working in an NHS laboratory.

Desirable

Application Form/
Interview

Knowledge of IBMS, HCPC, STP

Desirable

Application Form/
Interview

Experience and Knowledge of HTA (Human Tissue Authority)

Desirable

Application Form/
Interview

Suitable expertise to supervise undergraduate and postgraduate research dissertations in biomedical science.	Essential	Application Form/ Interview
Delivering academic and service excellence:		
An ability to support students both academically and pastorally.	Essential	Interview
An ability to keep abreast of, and lead developments in teaching and scholarship in various aspects of cellular science.	Essential	Application Form/ Interview
Managing self and inspiring others:		
An ability to lead and/or work as part of a team.	Essential	Interview
Organisational and administrative skills.	Essential	Interview
IT skills.	Essential	Interview
Working together:		
Ability to work effectively as part of a team, and support students and academic staff.	Essential	Interview
To be adaptable in teaching delivery and expertise as required by the department.	Essential	Interview
Organisational and stakeholder awareness:		
Experience of networking with appropriate stakeholders.	Desirable	Interview

Essential Requirements are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Requirements are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Method of identification is where the selection panel will match the candidate's skills and abilities to the required criteria outlined (i.e. application form, interview, test)

**UNIVERSITY OF CHESTER
FACULTY OF HEALTH, MEDICINE AND SOCIETY
CHESTER MEDICAL SCHOOL - MEDICAL SCIENCES**

**LECTURER, 0.4FTE
FIXED TERM CONTRACT FOR 12 MONTHS
BASED AT CHESTER**

SALARY SCALE

TSR3, points 31 – 34, £39,906 - £43,482 per annum pro rata.

HOLIDAY ENTITLEMENT

35 days per annum pro rata. In the annual leave year in which employment commences annual leave entitlement will accrue on a pro-rata basis. Two extra statutory days during the Christmas period.

MEDICAL EXAMINATION

The successful candidate will be required to complete an Occupational Health Questionnaire and may also be required to undergo a medical examination.

ESSENTIAL CERTIFICATES

Short-listed candidates will be asked to bring to interview, proof of qualification as outlined on the Job Description and Person Specification provided. Upon appointment, copies of essential certificates will be required by Human Resources.

DISCLOSURE & BARRING SERVICE CHECKS

The successful applicant will have to undergo a DBS check before an appointment can be made.

PENSION SCHEME

All academic staff will be enrolled in the Teachers' Pension Scheme from their first day of employment, in accordance with the scheme rules. If staff do not wish to remain a member of the scheme, they will be entitled to opt out after enrolment.

EQUAL OPPORTUNITIES

The University has a policy of equal opportunity aimed at treating all applicants for employment fairly.

SMOKING POLICY

The University operates a No-Smoking policy.

PROBATIONARY PERIOD

A twelve months' probationary period applies to all Academic posts.