

Job Description

Job Title	Senior Lecturer in Mental Health (0.6FTE)
Faculty	Faculty of Health, Medicine and Society
School	School of Nursing, Midwifery and Healthcare Education
Division	University Centre Chester
HR Ref No.	NRA1517
Role Code	FINLECTSR4
Grade	TSR4
Base location	Wheeler
Reports to	Deputy Head
Date created	05/11/24

Job purpose

At the School of Nursing, Midwifery and healthcare education we are committed to developing the next generation of healthcare professionals, equipped with the skills and compassion needed to provide exceptional care. Our school is recognised for its innovative curriculum, expert staff, and a nurturing learning environment that blends academic rigor with hands-on experience.

Our programs cater to both undergraduate and postgraduate students, and we offer all fields of nursing as well as midwifery and a range of postgraduate specialist programmes in healthcare education. We are proud to partner with a wide range of NHS trusts and third sector organisations across the Northwest region, who provide our students with real-world experience and access to cutting-edge practices.

The school has three specialist sites (Chester, Warrington and Birkenhead) each offering a range of classrooms and meeting spaces as well as fully equipped simulation spaces and virtual reality equipment for practicing clinical skills. Academics staff have a primary base at a specific site which supports them to become part of an academic community.

We have a firm commitment to innovation, discovery, and the application of research to improve our practice and are actively working to develop a research culture within the school. We also offer a supportive, inclusive environment where academics can grow, innovate, and contribute to the education of future nursing and midwifery leaders.

The key purpose of this role is;

- To provide a supportive learning environment for students to develop graduate level and subject specific skills.
- To coordinate the delivery of undergraduate and postgraduate programmes.
- To develop and implement teaching and learning initiatives.
- To contribute to postgraduate taught programmes and participate in research and research supervision.

Communicating Effectively

- To facilitate students' learning through lectures, tutorials and seminars at undergraduate, postgraduate and masters levels.
- To produce high quality teaching and learning material to support and develop student learning at undergraduate and postgraduate levels.

- To write and publish research papers.
- To contribute to the writing of course validation documents as required.
- To contribute to the cross faculty, school and divisional development of curriculum and course materials.

Leadership and Working Collaboratively

- To exercise academic leadership, coordinating the efforts of colleagues to deliver module and programme objectives.

Sensory and Physical Demands

- Standard office environment and equipment reflecting the needs of classroom, laboratory, studio, field and placement activities as appropriate.

Work Environment

- To be responsible for the health and safety of students in their immediate working environment, conducting risk assessments as required.

Pastoral Care and Welfare

- To deal with sensitive issues concerning students and provide support.
- To act as a Personal Academic Tutor (PAT).
- To take responsibility for dealing with referred issues for students within own programmes.

Team Development

- To undertake peer mentoring and review of colleagues.
- Support the learning of colleagues through coaching and mentoring.

Liaison and Networking

- To be an active member of relevant school and divisional committees.
- To initiate and lead short term internal networks for e.g. co-ordinating teams of staff from university/division and external examiners; to oversee the development of new courses, write documentation, gain accreditation, and secure approval of new courses.
- To chair divisional working groups as required.

Delivering a High Quality Standard of Service

- To enhance the quality of taught and research programmes at under-graduate and/or postgraduate levels.
- To act upon peer observation of teaching feedback, student feedback, external examiner and professional body feedback to maintain high quality in learning and teaching.

Effective Decision Making

- In the context of the role-holder's teaching duties, to make independent decisions on the content of individual learning activities and marking for student assessment purposes, and to provide advice to colleagues on such matters.
- To support marketing and recruitment activities and sit on student selection panels if appropriate
- To make collaborative decisions with programme teams on the content of taught and research programmes at undergraduate and/or postgraduate levels.
- Provide advice on issues to other members of the division to influence operational decisions within the immediate work area.

Planning and Organising Self and Others

- To undertake elements of divisional leadership in areas such as organisation of staff development activities, programme leadership, assessment, students with specific learning needs, use of technology to support learning, or curriculum or student development roles.
- To act as module and programme leader as required, co-ordinating the work of module/programme team to ensure modules are delivered to the standards required & co-ordinate the work of colleagues to identify & respond to students' needs.
- To make significant and sustained contributions to the management of the subject area, including planning and resource allocation, policy development and improvement of procedures.
- To contribute to cross-school and cross faculty programme organisation, contributing to strategic decisions as required.
- To be responsible for the co-ordination of administrative duties in areas such as admissions, timetabling, examinations, assessment of progress and monitor student attendance, progression and completion.

Innovation and Improvement (Effective Problem Solving)

- To deal with problems e.g. a students' academic progress and personal issues (e.g. responding to needs of students with additional learning needs through referral to the appropriate support departments within the University).
- To design new modules as required.
- To develop suites of new modules and contribute to overall programme design.
- Work with others to develop ideas for generating income and promoting the subject.

Analysis and Research

- To research teaching materials and to identify and utilise current best practice in the relevant subject area.
- To conduct subject specific, professional & pedagogy research & scholarship at national level, leading to publications or other outputs as appropriate; identify new trends in best practice in the relevant subject area.

Teaching and Learning Support

- To design inductions to modules and programmes for students, adapting delivery to suit learners' needs.
- To design and deliver one off lectures or workshops as required, providing feedback on performance.
- Supervise students' projects, fieldwork and placements at all levels.
- To develop and design course content and materials on a long term basis, ensuring compliance with the quality standards and regulations of the University and division.
- To conduct seminars and tutorials, introducing new methods of delivery where required, and to supervise students at all levels across the breadth and depth of the subject area.
- To assess students overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- Responsible for the overall quality auditing of course provision to identify areas where current provision is in need of revision or improvement.

- To contribute to overall curriculum development and course design in specific area of curriculum.

General duties

- To uphold and comply with all University's policies and procedures, including those relating to:
 - Equality, diversity and inclusion
 - Health and safety
 - Data protection and IT security
 - Safeguarding
 - Sustainability
- To support the creation of a culture that is highly performance focused and built on a foundation of fairness, diversity, belonging and inclusivity.
- In addition to the above, undertake such duties and hours as may reasonably be requested and that are commensurate with the nature and grade of the post.

Person Specification

Job Title	Senior Lecturer in Mental Health	Role Code	FINLECTSR4
-----------	----------------------------------	-----------	------------

The person specification details the qualifications, skills, experience or other attributes needed to perform the job.

Essential criteria are those, without which, a candidate would not be able to do the job. Applicants who do not clearly demonstrate in their application that they possess the essential criteria will normally be rejected at the shortlisting stage.

Desirable criteria are those that would be useful for the candidate to possess and will be considered when more than one applicant meets the essential requirements.

Methods of assessment:

A = Application Form, **I** = Interview/Assessment Tests, **P** = Pre-Employment Checks

Selection Criteria	Essential (E) or Desirable (D)	Assessed via
QUALIFICATIONS		
Good first degree in relevant subject	E	A/P
Registered Mental Health Nurse/Professional, with an active professional body registration	E	A/P
Masters level qualification, or working towards.	D	A/P
Membership of a relevant professional body (e.g.HEA)	D	A/P
KNOWLEDGE AND EXPERIENCE		
Suitable expertise to deliver lectures in relevant subject area	E	A/I
Previous teaching experience in higher education.	E	A/I
Proven and sustained track record of contribution to the development of policy and practice in teaching and learning support.	E	A/I
SKILLS AND PERSONAL ATTRIBUTES		
An ability to keep abreast of, and lead developments in, teaching and scholarship specific to the subject area, demonstrated through e.g. attendance at conferences, external contacts and, where appropriate, publication of research.	E	A/I
An ability to support students both academically and pastorally.	E	A/I

Organisational and administrative skills.	E	A/I
An ability to lead and/or work as part of a team.	E	A/I
Competent with IT and willingness to learn new skills.	E	A/I

**UNIVERSITY OF CHESTER
FACULTY OF HEALTH, MEDICINE AND SOCIETY**

**DIVISION OF NURSING AND HEALTHCARE EDUCATION
SENIOR LECTURER (0.6FTE)**

**PERMANENT CONTRACT
BASE: WHEELER BUILDING, CHESTER**

SALARY SCALE

TSR4, points 35 – 39, £43,878 - £ 49,250 per annum.

HOLIDAY ENTITLEMENT

21 days per annum. In the annual leave year in which employment commences annual leave entitlement will accrue on a pro-rata basis for each completed calendar month of service. Two extra statutory days during the Christmas period.

MEDICAL EXAMINATION

The successful candidate will be required to complete an Occupational Health Questionnaire and may also be required to undergo a medical examination.

ESSENTIAL CERTIFICATES

Short-listed candidates will be asked to bring to interview, proof of qualification as outlined on the Job Description and Person Specification provided. Upon appointment, copies of essential certificates will be required by Human Resources.

DISCLOSURE & BARRING SERVICE CHECKS

The successful applicant will have to undergo a DBS check before an appointment can be made.

PENSION SCHEME

All academic staff will be enrolled in the Teachers' Pension Scheme from their first day of employment, in accordance with the scheme rules. If staff do not wish to remain a member of the scheme, they will be entitled to opt out after enrolment.

EQUAL OPPORTUNITIES

The University has a policy of equal opportunity aimed at treating all applicants for employment fairly.

SMOKING POLICY

The University operates a No-Smoking policy.

PROBATIONARY PERIOD

A twelve-month probationary period applies to all Academic posts.