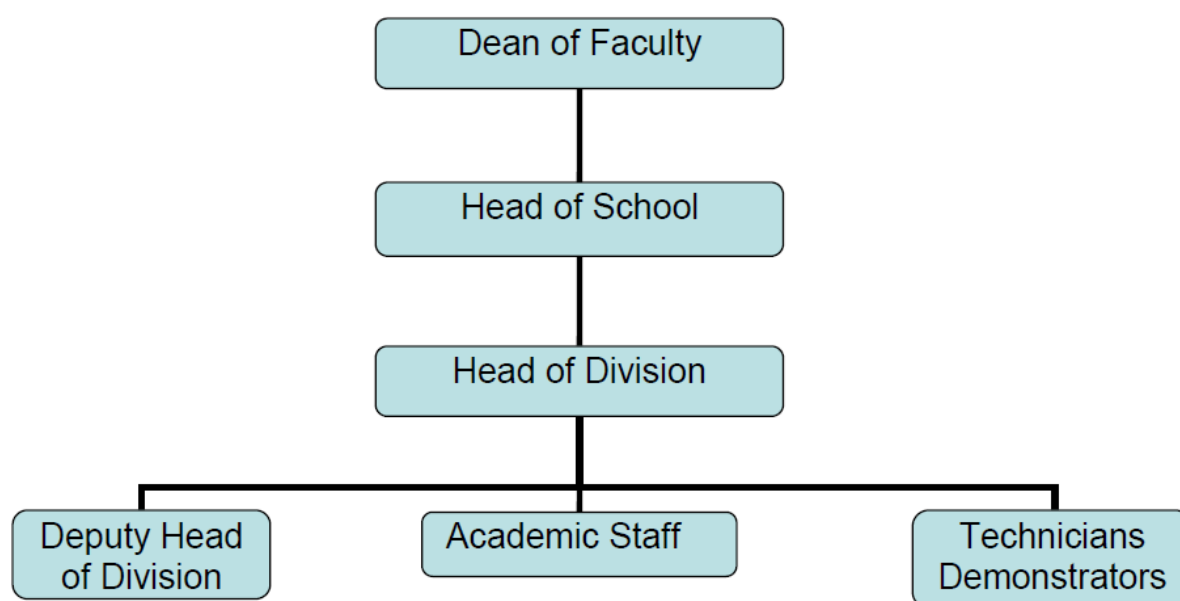


JOB DESCRIPTION

- 1. JOB TITLE:** Lecturer in Nutrition and Dietetics
- 2. HRMS REFERENCE:** 0243-25
- 3. ROLE CODE:** FINLECTSR3
- 4. DIVISION:** Allied Health
- 5. ORGANISATION CHART:**



We have a vacancy for a qualified and HCPC registered dietitian to join our team as Lecturer in Nutrition and Dietetics.

We are looking for an individual who is experienced in Clinical Nutrition and Dietetics and have some familiarity of training students and a passion for training dietitians of the future. Preferably, candidates will have experience of working in or delivering teaching, learning, and assessment in a Higher Education setting; a desire to develop a career in academia; passion for academic nutrition and health; hold a higher degree (or be willing to study for one), and evidence of experience in student training whilst on placement.

You will be required to plan, prepare and deliver lectures on Undergraduate and Postgraduate programmes in the Department, particularly Nutrition and Dietetics. The role holder will join a growing academic team of nutritionists, dietitians, food scientists, exercise physiologists, and public health nutritionists contributing to a range of specialist areas. You will take an active role on the research and academic activities within the department and wider university; attend practice-based meetings and events to support clinical colleagues; supervise student dissertations, support quality monitoring and enhancement processes and contribute to the general functioning of the academic environment.

The person appointed will report to the Head of Division for Allied Health.

6. JOB PURPOSE:

- To facilitate clinical placement provision and ensure placements meet the standards of professional bodies.
- Establish and maintain professional collaborations with NHS trusts and other placement providers in the North-West Region
- To provide a supportive learning environment for students to develop graduate level and subject specific skills in nutrition and dietetics.
- To develop and implement teaching and learning initiatives relating to practice placement.
- Contribute to teaching and learning on the programmes where appropriate.

7. BACKGROUND INFORMATION:

The Division of Allied Health is situated within the Faculty of Health, Medicine and Society at the University of Chester.

It is based at the Exton Park campus, which is close to the city centre with excellent facilities for students and staff. The department was established to enable the University to consolidate its already considerable international reputation for teaching and research in this field.

The department offers programmes in clinical and public health contexts at postgraduate and undergraduate levels taught both in the UK and overseas. These are:

Postgraduate UK:

MSc Nutrition & Dietetics
MSc Public Health Nutrition
MSc Exercise & Nutrition Science
MSc Obesity & Weight Management
MSc Cardiovascular Health and Rehabilitation
MSc Human Nutrition
MSc Food Science and Innovation

Undergraduate UK:

BSc Human Nutrition
BSc Nutrition and Dietetics

Postgraduate Research

MRes, PhD, Professional Doctorate

The taught programmes are delivered within the Division of Allied Health and are supported by additional staffing resources and laboratory facilities of the Faculty and the University.

The division has a team of experienced academics and professionally qualified staff from the fields of nutrition, public health, exercise physiology and related disciplines. Academic staff are supported by administrative and technical staff. Additionally, our courses and students benefit from a contribution of a range of international Guest and Visiting Lecturers; dedicated nutrition skills, exercise physiology and biomedical sciences laboratories; contracts with regional hospitals and clinical specialists.

8. WORK PERFORMED AND/OR KEY RESULT AREAS:

8.1 Communicating Effectively

- To communicate effectively with departmental colleagues, administrators, and placement providers in matters related to practice placements.
- To complete placement quality audit reports and liaise with placement sites to ensure key competencies are delivered commensurate with placement requirements.
- To negotiate with key stakeholders (PEFs, trainers and students), in regard to placement capacity and demand.
- To facilitate students' learning through lectures, tutorials and seminars at undergraduate, levels, contributing to postgraduate and master's levels as required.
- To produce high quality teaching and learning material to support and develop student learning at undergraduate level and at postgraduate level, as required.

8.2 Leadership and Working Collaboratively

- To take a lead role in working with colleagues and stakeholders to develop practice placement opportunities.
- Establish professional collaborations with NHS trusts and other placement providers in the North-West Region.
- To act as module leader as required.
- To collaborate with academic colleagues on course development and curriculum changes.

8.3 Liaison and Networking

- To organise meetings for placement trainers and University staff.
- To collaborate with colleagues and placement providers in delivering the competency framework for practice placement learning.
- To be responsive to student needs and requirements in placement allocations in accordance with professional statutory regulatory bodies and University policies.
- To build internal contacts & participate in internal networks for the exchange of information & to form relationships for future collaboration.
- To be an active member of relevant departmental committees.

8.4 Delivering a High-Quality Standard of Service

- To enhance the quality of taught and research programmes at under-graduate and/or postgraduate levels.
- To seek ways of improving performance by reflecting on teaching design and delivery by obtaining and analysing peer observation feedback, student feedback, and external examiner feedback to maintain high quality learning and teaching.
- To co-ordinate and complete audits as required by internal and external monitoring of standards and frameworks.
- To ensure practice educators/placement trainers comply with the quality standards and regulations of the University within relevant health education frameworks
- To contribute to programme accreditation/approval by PSRBs through quality monitoring activity.

8.5 Effective Decision Making

- In the context of the role-holder's teaching duties, to make independent decisions on the content of individual learning activities and marking for student assessment purposes, and to provide advice to colleagues on such matters.
- To sit on student selection panels as required.
- To make collaborative decisions with programme teams on the content of taught and research programmes at undergraduate and/or postgraduate levels.
- To provide advice on issues to other members of the department to influence operational decisions within the immediate work area.

8.6 Planning and Organising Self and Others

- To act as module leader as required.
- To contribute to programme organisation.
- To plan and manage own teaching and tutorials as agreed with mentor.
- To be responsive to student needs and requirements in placement allocations in accordance with PSRB standards and University policies.
- To maintain accurate records of trainers and student names, placement site locations and other site visits as needed.
- To be responsible for the co-ordination of administrative duties in areas related to practice placements including student attendance.

8.7 Innovation and Improvement (Effective Problem Solving)

- To update supervision training materials and initiate any improvements in training in liaison with colleagues.
- To contribute to and lead ongoing development and updating of competency framework for practice placements.
- To assist with the creation of new and innovative placement opportunities.
- To identify and collaborate on updated policies and practice for managing learning and assessment on placement.
- To deal with problems e.g. students' academic progress and personal issues (e.g. responding to needs of students with learning difficulties through referral to the appropriate support departments within the University).

8.8 Analysis and Research

- To review and evaluate quality monitoring data generated from placements.
- To collaborate with colleagues on audit and placement pedagogy and identify new trends in best practice in the subject area.
- To research teaching materials and to identify and utilise current best practice in the relevant subject area.

8.9 Sensory and Physical Demands

- Standard office environment and equipment reflecting the needs of classroom, laboratory, studio, field and placement activities as appropriate.
- Travel via car &/or public transport to NHS Trusts and other placement providers within the North-West region.

8.10 Work Environment

- To be responsible for the health and safety of students and colleagues in their immediate working environment, conducting risk assessments as required, reporting any health and safety concerns to the Head of Department.

8.11 Pastoral Care and Welfare

- To deal with sensitive issues concerning students and refer as appropriate to relevant support.
- To assist colleagues in supporting students and practitioners during placement.

8.12 Team Development

- Promote partnership working between placement providers and within the department.
- Support new trainers through coaching and mentoring.
- To undertake peer mentoring and review of colleagues as required.

8.13 Teaching and Learning Support

- To contribute to the development of academic and practice placement elements of the Nutrition and Dietetics programmes as required.
- To deliver practice educator training as required.
- To support practice educators in assessment of student portfolios.
- To contribute to teaching on Nutrition & Dietetics programmes where relevant and in particular, to develop and enhance practice education training and placement learning.
- To design inductions to modules and programmes for students, adapting delivery to suit learners' needs.
- To design and deliver one off lectures or workshops as required, providing feedback on performance.
- To develop and design course content and materials, ensuring compliance with the quality standards and regulations of the University and department.
- Develop and research own teaching materials, methods and approaches with guidance and ensure that content, methods of delivery and learning materials meet defined learning objectives.
- To conduct seminars and tutorials, introducing new methods of delivery where required.
- To assess students' overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- To challenge thinking, foster debate and develop the ability of students to engage in critical discourse and rational thinking.
- To supervise the work of students, provide advice on study skills and help them with learning problems.

8.14 Knowledge and Experience

Qualifications

- Have a good first degree in relevant subject (for example, Nutrition and Dietetics)
- HCPC registered Dietitian.
- Required to have, or to work towards completion of a Master's level qualification and membership of a relevant professional body (HEA, BDA, HCPC etc).

Experience

- Must develop suitable expertise to deliver lectures in relevant subject area.

Skills/Attributes

- An ability to keep abreast of, and lead developments in, teaching specific to the subject area.
- An ability to support students both academically and pastorally.
- Organisational and administrative skills.
- IT skills.
- An ability work as part of a team.

8.15 General

- To undertake any other duties commensurate with your grade, and/or hours of work, as may reasonably be required of you.
- To take responsibility for upholding and complying with the University's Equality and Diversity policies and for behaving in ways that are consistent with fair and equal treatment for all.
- To comply with all University Health and Safety policies.

PERSON SPECIFICATION

Job Title: Lecturer in Nutrition & Dietetics

Department: Clinical Sciences & Nutrition

Criteria

**Essential /
Desirable**

**Method of
Identification**

Qualifications:

Good first degree in relevant subject (e.g. Nutrition and Dietetics).

Essential

Application Form/
Certificate

Masters level qualification in a relevant subject (or willingness to achieve this within an agreed timescale).

Desirable

Application Form/
Certificate

Membership of a relevant professional body (BDA, HCPC registered).

Essential

Application Form/
Certificate

PG Cert in Learning and Teaching in Higher Education, or Fellowship of HEA (or willingness to work towards).

Desirable

Application Form/
Certificate

PhD in a relevant area.

Desirable

Application Form/
Certificate

Proven Experience:

Possess some experience of teaching and learning in a higher education setting.

Essential

Application Form/
Interview

Some previous experience of clinical placements, training students, in an NHS trust.

Essential

Application Form/
Interview

Proven and sustained record of accomplishment of contribution in the area of Dietetics.

Desirable

Application Form/
Interview

Demonstration of an advanced level of subject knowledge.

Essential

Application Form/
Interview

An ability to keep abreast of, and lead developments in teaching and scholarship specific to the subject area, demonstrated through e.g. attendance at relevant meetings and conferences, external contacts, contribution to professional literature etc.

Desirable

Application Form/
Interview

Is passionate for a career working in higher education/academia.

Essential

Application Form/
Interview

Delivering academic and service excellence:

An ability to support students both academically and pastorally.

Essential

Interview

To be student focused.

Essential

Interview

Managing self and inspiring others: An ability to lead and/or work as part of a team. Organisational and administrative skills. IT skills.	Essential	Interview
	Essential	Interview
	Essential	Interview
Working together: An ability to work effectively as part of a team. An ability to work effectively with training (placement) providers and clinical practice and NHS colleagues.	Essential	Interview
	Essential	Interview
Organisational and stakeholder awareness: A willingness and ability to become involved in the development of Dietetic programmes within the Department and development links with other institutions and agencies within the community.	Essential	Interview

Essential Requirements are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Requirements are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Method of identification is where the selection panel will match the candidate's skills and abilities to the required criteria outlined (i.e. application form, interview, test).

**UNIVERSITY OF CHESTER
TERMS & CONDITIONS OF EMPLOYMENT**

**FACULTY OF MEDICINE, DENTISTRY AND LIFE SCIENCES
DIVISION OF ALLIED HEALTH**

**LECTURER IN NUTRITION AND DIETETICS
PERMANENT
BASE: EXTON PARK CAMPUS, CHESTER**

SALARY SCALE

TSR3, points 31 – 34, £39,355 - £42,882 per annum pro rata, payable monthly in arrears.

HOLIDAY ENTITLEMENT

In addition to statutory Bank/Public Holidays and Christmas Closure days, staff are entitled to 35 days annual leave per annum. In the annual leave year in which employment commences annual leave entitlement will accrue on a pro-rata basis for each completed calendar month of service.

MEDICAL EXAMINATION

The successful candidate will be required to complete an Occupational Health Questionnaire and may also be required to undergo a medical examination.

ESSENTIAL CERTIFICATES

Short-listed candidates will be asked to bring to interview, proof of qualification as outlined on the Job Description and Person Specification provided. Upon appointment, copies of essential certificates will be required by Human Resources.

PENSION SCHEME

All academic staff will be enrolled in the Teachers' Pension Scheme from their first day of employment, in accordance with the scheme rules. If staff do not wish to remain a member of the scheme, they will be entitled to opt out after enrolment.

EQUAL OPPORTUNITIES

The University has a policy of equal opportunity aimed at treating all applicants for employment fairly.

SMOKING POLICY

The University operates a No-Smoking policy.

PROBATIONARY PERIOD

A twelve months' probationary period applies to all Academic posts.