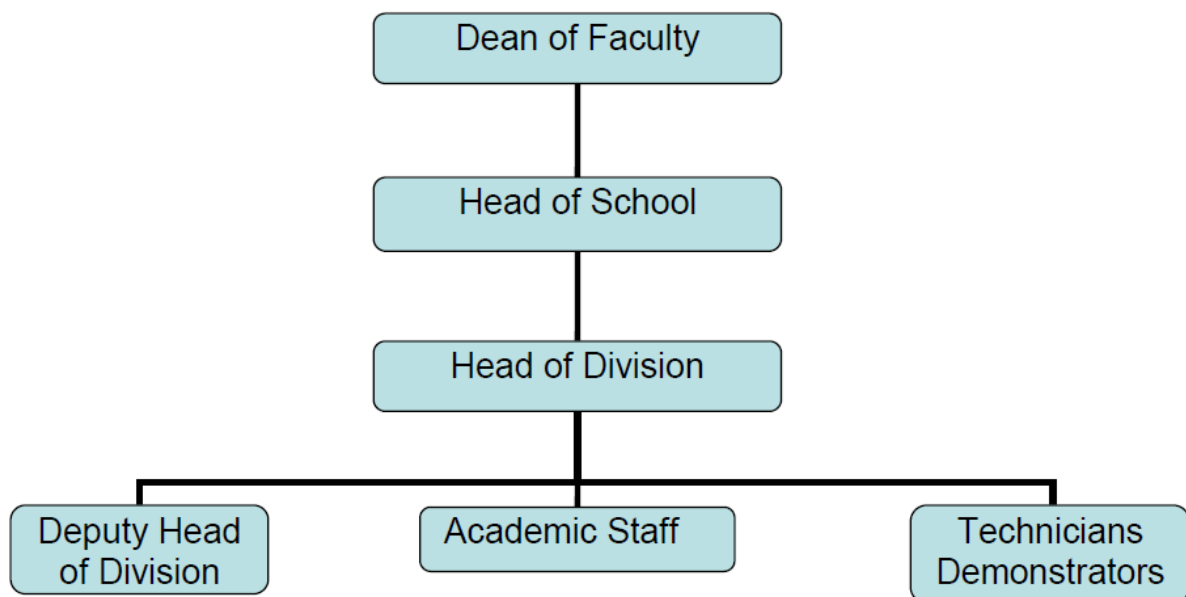


JOB DESCRIPTION

- 1. JOB TITLE:** Lecturer in Public Health Nutrition
- 2. HRMS REFERENCE NUMBER:** 0358-25
- 3. ROLE CODE:** FINLECTSR3
- 4. DIVISION:** Allied Health
- 5. ORGANISATION CHART:**



6. JOB PURPOSE:

- To provide a supportive learning environment for students to develop graduate level and subject specific skills.
- To participate in the delivery of undergraduate and postgraduate programmes.
- To develop and implement teaching and learning initiatives.
- To contribute to development of effective working links with appropriate Professional groups, networks and associations, commissioning bodies to contribute to enhanced teaching, learning and research culture and performance within the department.
- To support the Department in delivering high quality teaching, learning and assessment.

7. BACKGROUND INFORMATION:

The taught programmes are delivered within the Division of Allied Health utilising the resources of the Faculty and the University. The Division has a team of 15 FTE academic staff, 3.5 FTE administrative staff and 3.0 Technician/Demonstrator. We have dedicated clinical nutrition and exercise physiology laboratories as well as a food skills suite. Close

links with regional hospitals and visiting specialists contribute to the delivery of our programmes. We hold contracts with local NHS Trusts which provide specialist input into programmes and clinical space for teaching. We also have a growing number of MRes/MPhil/PhD students contributing to research within the department.

The post holder will report to the Head of Allied Health and contribute to the teaching and assessment of modules across the department's programmes and there will be the requirement to lead modules on the Public Health Nutrition programme. The post holder will also be expected to contribute to the research within the department, and the development of an independent research profile.

8. WORK PERFORMED AND/OR KEY RESULT AREAS:

8.1 Communicating Effectively

- To facilitate students' learning through lectures, tutorials and seminars at undergraduate, levels, contributing to post graduate and master's levels as required.
- To produce high quality teaching and learning material to support and develop student learning at undergraduate level and at postgraduate level, as required.
- To write and publish research papers on occasion.
- To contribute to the writing of course validation and other documents as required.

8.2 Leadership and Working Collaboratively

- To act as module leader as required.
- To collaborate with academic colleagues on course development and curriculum changes.

8.3 Liaison and Networking

- To build internal contacts & participate in internal networks for the exchange of information & to form relationships for future collaboration.
- To be an active member of relevant departmental committees.

8.4 Delivering a High Quality Standard of Service

- To enhance the quality of taught and research programmes at under-graduate and postgraduate levels.
- To seek ways of improving performance by reflecting on teaching design and delivery by obtaining and analysing peer observation feedback, student feedback, and external examiner feedback to maintain high quality learning and teaching.

8.5 Effective Decision Making

- In the context of the role-holder's teaching duties, to make independent decisions on the content of individual learning activities and marking for student assessment purposes, and to provide advice to colleagues on such matters.
- To sit on student selection panels as required.
- To make collaborative decisions with programme teams on the content of taught and research programmes at undergraduate and/or postgraduate levels.
- To provide advice on issues to other members of the department to influence operational decisions within the immediate work area.

8.6 Planning and Organising Self and Others

- To act as module leader as required.
- To contribute to programme organisation.
- To plan and manage own teaching and tutorials as agreed with mentor.

8.7 Innovation and Improvement (Effective Problem Solving)

- To deal with problems e.g. students' academic progress and personal issues (e.g. responding to needs of students with learning difficulties through referral to the appropriate support departments within the University)

8.8 Analysis and Research

- To research teaching materials and to identify and utilise current best practice in the relevant subject area.
- To conduct subject specific research and scholarship as appropriate.

8.9 Sensory and Physical Demands

- Standard office environment and equipment reflecting the needs of classroom, laboratory, studio, field and placement activities as appropriate.

8.10 Work Environment

- To be responsible for the health and safety of students in their immediate working environment, reporting any health and safety concerns to the Head of Department.

8.11 Pastoral Care and Welfare

- To deal with sensitive issues concerning students and provide support.
- To act as a Personal Academic Tutor (PAT)

8.12 Team Development

- To undertake peer mentoring and review of colleagues as required.

8.13 Teaching and Learning Support

- To design inductions to modules and programmes for students, adapting delivery to suit learners' needs.
- To design and deliver one off lectures or workshops as required, providing feedback on performance.
- To develop and design course content and materials, ensuring compliance with the quality standards and regulations of the University and department.
- Develop and research own teaching materials, methods and approaches with guidance and ensure that content, methods of delivery and learning materials meet defined learning objectives.
- To conduct seminars and tutorials, introducing new methods of delivery where required.
- To assess students overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- To challenge thinking, foster debate and develop the ability of students to engage in critical discourse and rational thinking.
- To supervise the work of students, provide advice on study skills and help them with learning problems.

8.14 Knowledge and Experience

- Please see the Person Specification details below.

8.15 General

- To undertake any other duties commensurate with your grade, and/or hours of work, as may reasonably be required of you.
- To take responsibility for upholding and complying with the University's Equality and Diversity policies and for behaving in ways that are consistent with fair and equal treatment for all.
- To comply with all University Health and Safety policies.

PERSON SPECIFICATION		
Job Title: Lecturer in Public Health Nutrition		Division: Allied Health
Criteria	Essential / Desirable	Method of identification
Qualifications:		
Good first degree in relevant subject	Essential	Application Form/Certificates
Masters level qualification or PhD	Essential	Application Form/Certificates
AfN Registered Nutritionist (or eligible to apply for registration)	Desirable	Application Form/Certificates
PG Cert in Learning and Teaching in Higher Education, or Fellowship of HEA	Desirable	Application Form/Certificates
Proven Experience:		
Must have suitable expertise to deliver lectures in Nutrition and Public Health	Essential	Application Form/ Interview
Previous teaching experience in higher education.	Desirable	Application Form/ Interview
Proven and sustained track record of contribution to the development of policy and practice in teaching and learning support.	Desirable	Application Form/ Interview
Demonstration of an advanced level of subject knowledge and of being an externally regarded teacher or scholar.	Essential	Interview
An ability to keep abreast of, and lead developments in teaching and scholarship specific to the subject area, demonstrated through e.g. attendance at conferences, external contacts and, where appropriate, publication of research.	Essential	Interview
Delivering academic and service excellence:		
An ability to support students both academically and pastorally.	Essential	Interview
High-level teaching and presentation skills	Essential	Application Form/ Interview

Managing self and inspiring others:		
An ability to lead and/or work as part of a team	Essential	Interview
Organisational and administrative skills	Essential	Interview
IT skills	Essential	Interview
Working together:		
An ability to work as part of a team	Essential	Interview
Ability to initiate and work collaboratively with a range of relevant stakeholders	Desirable	Application Form/ Interview
Organisational and stakeholder awareness:		
Previous knowledge and experience of working in HE sector	Essential	Application Form/ Interview

Essential Requirements are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Requirements are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Method of identification is where the selection panel will match the candidate's skills and abilities to the required criteria outlined (i.e. application form, interview, test)

**UNIVERSITY OF CHESTER
FACULTY OF HEALTH, MEDICINE AND SOCIETY
DIVISION OF ALLIED HEALTH**

**LECTURER IN PUBLIC HEALTH NUTRITION
0.6 FTE, PERMANENT
BASED AT EXTON PARK, CHESTER**

SALARY SCALE

TSR3, points 31 – 34, £39,906 to £43,482 per annum pro rata.

HOLIDAY ENTITLEMENT

21 days per annum. In the annual leave year in which employment commences annual leave entitlement will accrue on a pro-rata basis. Two extra statutory days during the Christmas period.

MEDICAL EXAMINATION

The successful candidate will be required to complete an Occupational Health Questionnaire and may also be required to undergo a medical examination.

ESSENTIAL CERTIFICATES

Short-listed candidates will be asked to bring to interview, proof of qualification as outlined on the Job Description and Person Specification provided. Upon appointment, copies of essential certificates will be required by Human Resources.

PENSION SCHEME

All academic staff will be enrolled in the Teachers' Pension Scheme from their first day of employment, in accordance with the scheme rules. If staff do not wish to remain a member of the scheme, they will be entitled to opt out after enrolment.

EQUAL OPPORTUNITIES

The University has a policy of equal opportunity aimed at treating all applicants for employment fairly.

SMOKING POLICY

The University operates a No-Smoking policy.

PROBATIONARY PERIOD

A twelve months' probationary period applies to all Academic posts.